# Letter of Invitation

# REQUEST FOR QUOTATION

**[Ministry of Environment, Lands, and Agricultural Development]**

[Bikenibeu Tarawa]

[P.O Box 234]

Republic of Kiribati

To Whom It May Concern,

The **[Ministry of Environment, Lands, Agricultural Development]** invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

## Procurement No: 16-G008-23

Issue Date: 20/12/2023

RFQ Closing Date: 22/12/2023 – 5:15pm (Tarawa Time)\*

Procurement Title: Request for Quotation (RFQ) for [1 Trimble TDC650]

This RFQ consists of the following documents, in addition to this letter, in separate files:

* **Instructions on how to submit a Quotation**
* **Time Schedule for the RFQ/procurement process**
* **Specification of Goods to be supplied**
* **Evaluation Criteria and Method**
* **Specific Contract Conditions for the Supply of Standard Goods**
* **General Contract Conditions for the Supply of Standard Goods**
* **Certificate of Compliance Form**
* **Availability of Financial Resources form**

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

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Saitofi Mika,

Secretary for MELAD

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*